

CHURCH OF THE COVENANT
MINUTES OF THE SESSION MEETING: MONDAY, APRIL 9, 2018

CURRENT RULING ELDERS PRESENT:, George Camlin, Sue Denmead, Ben Evans, Dan Halulko, Wayne Hunnell, Jim Hyland, Lucy Johnson, Patty Mounts, Robynne Myers, Chuck Neff, Kim O'Donnell, and Katie Wichterman

CURRENT RULING ELDERS EXCUSED: John Artuso, Charlie Bowers, Jason Dille, Butch Richmond, Connie Simon, and Jeremy Zajdel

STAFF PRESENT: Rev. Dr. Stuart Broberg, Rev. Kay Balderose and Camille Braun

OPENING PRAYER AND DEVOTIONS

The Rev. Dr. Stuart D. Broberg convened the regularly scheduled monthly meeting of the Session of The Church of the Covenant with prayer and devotions (from Genesis 4:1-7) on Monday, April 9, 2018, at 7:26 p.m. in the Dining Room.

APPROVAL OF THE DOCKET

After a motion was made by Jim Hyland and seconded by Kim O'Donnell, the docket for tonight's meeting was unanimously approved by the Session with some minor changes.

APPROVAL OF THE MINUTES FROM JANUARY 2018

After a motion was made by Kim O'Donnell and seconded by Sue Denmead, the minutes from the March 12, 2018 regular monthly Session meeting (with corrections) and the minutes from the March 12, 2018 special Session meeting to receive new members were unanimously approved by the Session. The minutes from the regular monthly March Session meeting contained several matters that were discussed by the Session, and the minutes were corrected. The corrected version of those regular Session meeting minutes was e-mailed to Debi Nicolella for including in the official Minutes Book.

WASHINGTON PRESBYTERY CELEBRATION DINNER

This dinner will be held at the Thomas Presbyterian Church on April 18, 2018, starting at 6:00 p.m. Dan Halulko advised the Session that three anonymous donors have sponsored three tables in our Church's name. He said that all 28 spots except one have been taken at the three tables. Our church's basket for the auction is a weekend hotel stay at the Tanger Outlets.

APPROVAL OF BAPTISMS AND WEDDINGS

The following baptism was presented to the Session. It did not need individual Session approval since it complied with the Church's baptism policy.

- Paul Miguel and Christal Condon Saab (daughter of **Peggy Condon**, member) requested to have their infant son Edward Miguel Saab, born February 24, 2018, baptized on Sunday May 20, 2018 at the 11:00am service with Dr. Stuart D. Broberg officiating.

The following weddings were presented to the Session. They did not need individual Session approval since they complied with the Church's wedding policy.

- **Lindsay Smith and Nicholas Wall** (members) request to be married in the Sanctuary on August 18, 2018 with The Rev. Dr. Stuart D. Broberg officiating.
- **Karen Huggins** (member) and Mark Chaney request to be married in Rusch Chapel on October 6, 2018 with The Rev. Dr. Stuart D. Broberg officiating.
- **Kristin Scott** (member) and Kyle Johnston request to be married in the Sanctuary on March 30, 2019 with The Rev. Dr. Stuart D. Broberg officiating.
- **Cassandra McVikar and Gabriel Fraser** (members) request to be married in the Sanctuary on May 18, 2019 with The Rev. Dr. Stuart D. Broberg officiating.

COMMUNICATIONS FROM THE CLERK

Baptisms, Weddings and Funerals

Serafina Elizabeth DiGiovanni, born October 10, 2017, was baptized in the Sanctuary during the 11:00 a.m. worship service on Sunday, March 18, 2018. She is the infant daughter of Corey and Jennifer (Bednar) DiGiovanni and the great-granddaughter of **Jane Goddard**. The Rev. Dr. Stuart D. Broberg officiated.

Sailor James Knox, born August 9, 2017, was baptized in the Sanctuary during the 11:00 a.m. worship service on Sunday, March 25, 2018. He is the infant son of **Klinton and Cecilia Knox**. The Rev. Dr. Stuart D. Broberg officiated.

There were no weddings to report in March 2018.

Brian Scott Thompson (member) died on Tuesday, February 20, 2018. A funeral service was held at the Piatt & Barnhill Funeral Home on Saturday, February 24, 2018, with The Rev. Dr. Stuart D. Broberg officiating.

Request for Removal from the Roll

Benjamin Orrison and Daniel Orrison asked to be removed from the active roll since they have moved to Lawrence, PA. Katie Wichterman moved to approve the request, and Chuck Neff seconded the motion. The Session unanimously approved the motion.

SPECIAL CONSIDERATION CALENDAR

Update on the Capital Campaign

Dr. Broberg provided a review of the current capital campaign. The Session approved going into executive session after a motion by Ben Evans and a second by George Camlin, The Session then came out of executive session after a motion by Kim O'Donnell and a second by Dan Halulko.

There was much discussion about adjusting the campaign total upwards based on more-than-expected gift totals, and how to formally address this matter in a manner that is transparent for the congregation. Dr. Broberg hopes that the Capital Campaign goal can be increased to \$585,000.

The name of the new wiring and security effort will be CovConnect.

We will start an “Adopt a Window” program for the Stained Glass Windows (SGW) restoration effort. The Capital Campaign Committee will meet later in April to address how to value the SGW’s.

Dr. Broberg asked the Session to move the proposal to install air conditioning in the Sanctuary out of the Capital Campaign prospectus. He will go to the family that donated a large sum for this proposal, and ask them if they would be all right with re-directing their donation to the boiler repair project. Kim O’Donnell moved to approve this request conditionally upon obtaining that family’s approval to re-direct their donation to the boiler repair effort. Dan Halulko seconded that motion, and the Session unanimously approved the motion.

Dr. Broberg asked the Session to approve the Parlor renovation project and move it “above the line” in the Prospectus. He asked for permission to go to the Memorial Committee and request that \$5,000 be provided from their Undesignated Fund for this Parlor project. Chuck Neff so moved, Katie Wichterman seconded the motion, and the Session approved the motion.

Sue Denmead moved and Ben Evans seconded a motion to approve Bill Wilson as the contract manager for the SGW restoration effort. The Session unanimously approved the motion. (NOTE: this formalizes a correction made to the March Session Minutes.)

Review and Approval of Christian Education Job Descriptions and Approval of Interim Youth Director Selection Committee

The Christian Education Committee provided the Session with three job descriptions. The job descriptions were for Minister of Christian Education, Director of Christian Education, and Director of Youth Ministry, The motion came from the Committee; therefore, no second was needed. The Session unanimously approved the motion to approve these three job descriptions.

The Christian Education Committee moved to recommend the following individuals to serve on the selection committee for the Interim Director of Youth Ministry: Pat Boyer (chairperson), Maddie Zajdel, Meghan Artuso, Nicole Silbaugh (CE representative), Chick Carlisle, Kathy Nassar, and Sue Halulko. Since the motion came from the Committee, no second was needed. The Session unanimously approved the motion to recommend these people for this selection committee.

REVIEW OF THE MINISTRY PLANS FOR EACH COMMITTEE

Dr. Broberg provided the Session with guidance on how to move through this process. He noted that Session will have main oversight responsibility to make sure each Committee follows through with implementation of its Plan. These Ministry Plans and this process will continue the permission-giving culture that moves forward the overall ministry of the Church of the Covenant.

Finance Committee

Jim Hyland presented the Finance Committee’s Ministry Plan. The motion to approve came from the Committee, so no second was needed. Dr. Broberg asked if there were any questions about the plan. Hearing none, the Session proceeded to vote and unanimously approved the plan.

Personnel Committee

Sue Denmead presented the Personnel Committee's Ministry Plan. The motion to approve came from the Committee, so no second was needed. Dr. Broberg asked if there were any questions about the plan. Hearing none, the Session proceeded to vote and unanimously approved the plan.

Mission Committee

Chuck Neff presented the Mission Committee's Ministry Plan. The motion to approve came from the Committee, so no second was needed. Dr. Broberg asked if there were any questions about the plan. Hearing none, the Session proceeded to vote and unanimously approved the plan.

Membership and Fellowship Committee

Kim O'Donnell presented the Membership and Fellowship Committee's Ministry Plan. The motion to approve came from the Committee, so no second was needed. Kim noted that the Ministry Plan followed the concepts presented in the report that summarized the Holy Cow Consultants' survey. Dr. Broberg asked if there were any questions about the plan. Hearing none, the Session proceeded to vote and unanimously approved the plan.

Stewardship Committee

Dan Halulko presented the Stewardship Committee's Ministry Plan. The motion to approve came from the Committee, so no second was needed. Dr. Broberg asked if there were any questions about the plan. Hearing none, the Session proceeded to vote and unanimously approved the plan.

Worship and Music Committee

George Camlin presented the Worship and Music Committee's Ministry Plan. The motion to approve came from the Committee, so no second was needed. Dr. Broberg asked if there were any questions about the plan. Hearing none, the Session proceeded to vote and unanimously approved the plan.

Christian Education Committee

Katie Wichterman presented the Christian Education Committee's Ministry Plan. The motion to approve came from the Committee, so no second was needed. Katie noted that the Ministry Plan followed the concepts presented in the report from the Ministry Architects. Dr. Broberg asked if there were any questions about the plan. Hearing none, the Session proceeded to vote and unanimously approved the plan.

Pre-School

Camille Braun presented the Pre-School's Ministry Plan. The motion to approve came from the Committee, so no second was needed. Dr. Broberg asked if there were any questions about the plan. Hearing none, the Session proceeded to vote and unanimously approved the plan.

Nominating Committee

Chuck Neff presented the Nominating Committee's Ministry Plan. The motion to approve came from the Committee, so no second was needed. Dr. Broberg asked if there were any questions about the plan. Hearing none, the Session proceeded to vote and unanimously approved the plan.

Building and Grounds Committee

Ben Evans presented the Building and Grounds Committee's Ministry Plan. The motion to approve came from the Committee, so no second was needed. Dr. Broberg asked if there were any questions about the plan. Hearing none, the Session proceeded to vote and unanimously approved the plan.

Deacons

Pastor Kay and Dr. Broberg presented the Deacons' Ministry Plan, which was the same as the 2017 Plan. The motion to approve came from the Deacons, so no second was needed. Dr. Broberg asked if there were any questions about the plan. Hearing none, the Session proceeded to vote and unanimously approved the plan.

Endowment Committee

Wayne Hunnell presented the Endowment Committee's Ministry Plan. The motion to approve came from the Committee, so no second was needed. Dr. Broberg asked if there were any questions about the plan. Hearing none, the Session proceeded to vote and unanimously approved the plan.

SESSION COMMITTEE REPORTS

There were no Committee reports, except for the Associate Pastor Nominating Committee (APNC). Kim O'Donnell reported that there had been 60 hits to date on the PC USA website, where the Church's information form was located. More hits are expected. The APNC was reviewing and scoring the inquiries.

The APNC will send out additional information to people in which the Committee is interested. The Committee hopes to find three solid candidates to bring to our Church to present a sermon. Kim reported that the Committee is on schedule.

MINISTRY TEAM AND PASTORAL REPORT

Dr. Broberg said that so far two people have shown interest in helping with the in-home communion effort that will be held on May 6, 2018. Dr. Broberg said that he will preach at the Waynesburg University baccalaureate service, to be held on Sunday, May 6, 2018. Our Church will receive the Mission and Service Award from the University at the commencement ceremony, to be held later in the day on Sunday May 6, 2018.

Dr. Broberg complimented Christian Education and the Worship and Music Committees for their great work for the Palm Sunday activities. There were 407 people in worship on that Sunday. He also said that there 707 in attendance for our Easter services. Dr. Broberg asked the Session to pray for the Haiti Mission Team, Perry Lane, Jim Little, Joyce Camlin and Tom Hickman.

DATES OF NOTE

The next Stated Session meeting will be held on Monday, May 8, 2018, starting at 7:00 p.m. The next Communion is scheduled for Sunday, May 6, 2018. The next Stated Presbytery Meeting will be held on Tuesday, May 8, 2018 at 7:00 p.m. at the Houston United Presbyterian Church. Charles Bowers and Chuck Neff are scheduled to attend.

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ADJOURNING AND CLOSING PRAYER

After a motion by Sue Denmead and a second by Chuck Neff, the Session unanimously approved the motion to adjourn. Pastor Kay adjourned the meeting with a prayer at 9:02 p.m.

Respectfully submitted,

Jonathan M. Pachter

Jonathan M. Pachter, Clerk of Session